

# Little Blessings Preschool

## 2021 – 2022 Enrollment Packet



Dear Little Blessings Family,

Welcome to our school! We have a two steps to follow for our enrollment:

Step 1: Fill out Enrollment packet completely and return it along with the registration fee of \$50. This will hold a place for your child.

Step 2: By the first day of school please turn in a copy of your child immunization record as well as ½ of the supply fee (yearly supply fee \$100)

If you have any questions, please contact Kristin at 817-232-4380 or email [littleblessingspreschool@yahoo.com](mailto:littleblessingspreschool@yahoo.com) .

We look forward to seeing you soon!



Blessings,,

Kristin Buskey

Preschool Director

### **Checklist:**

- ♡ Registration Form/Fee
- ♡ Supply Fee
- ♡ Enrollment Packet/Shot Record/1<sup>st</sup> month's tuition

# Enrollment Packet

## Personal Information Release Form

Child's Name: \_\_\_\_\_

Immunization Records:

- I have provided Little Blessings with a copy of my child's most current immunization record.
- I have completed the immunization record (this can be found in Little Blessing office)

## Photographs Consent Form

At Little Blessings our ministry seeks to provide the best possible environment where your child can grow spiritually, mentally, socially, physically, emotionally, in a safe environment.

Little Blessings would like your permission to take pictures of your child, both individually and in groups. These are usually displayed in various ways to promote our ministry as well as used for class projects.

Please sign below if you understand the above and give your permission for your child to be photographed. If you have any further questions please contact the director.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please sign here to give permission to Little Blessings to use your child's picture on marketing materials on social media and/or print. Names will never be displayed with child's faces.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PARENT PARTICIPATION – Please indicate your areas of interest.

I would be willing to:

1. Serve as room parent (help coordinate parties and events, assist teacher with special projects)
2. Assist with parties or special events (provide supplies/food and/or help with set up)
3. Assist with parent events and Teacher Appreciation days (Spirit nights, Teacher luncheons, fundraiser events)

Parent Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

## Enrollment Packet

Parent/Program Agreement 2021 – 2022 Child's Name: \_\_\_\_\_

### Agreement between Parent(s) and Little Blessings

Little Blessings at Saginaw United Methodist Church and the Child's Parent(s) or Guardian(s) understand and agree to the following conditions involved in the care of the child named above. This agreement is binding. The parent or the Little Blessings Program may terminate this agreement with a **two-week advance written notice** or at any time with mutual agreement of both parties.

#### Little Blessings agrees to the following:

1. In return for all upfront fees (registration and supply) and monthly tuition, which the parent agrees to pay, Little Blessings will provide preschool education and care for the child named above from 9:00 am – 2:00 pm., on the days registered, during the days scheduled on the school calendar.
2. Little Blessings will exercise reasonable care and judgment in all matters related to the welfare and safety of the child.
3. If the child experiences an accident or illness, the Little Blessings staff will promptly take reasonable measures according to their judgment that are in the best interest of the child. Staff will notify the parents as soon as possible.
4. Little Blessings will give notice to families when staff has been notified that students are exposed to a contagious condition within the school.
5. Little Blessings will not release the child to anyone other than the parent or legal guardian unless the parent or legal guardian has given verbal or written authorization to release the child.

#### The Parent agrees to the following:

1. Tuition is to be paid at the 1<sup>st</sup> of every month. If tuition is not paid by the 2<sup>nd</sup> week of each month, a late fee of \$10.00 will be added to the amount due. If there is a special situation, which causes the parent to be unable to pay tuition on time, the parent will make arrangements before the due date with the Preschool Director.
2. The parent will pay Little Blessings a \$35.00 fee for each check that is returned to the church for insufficient funds. The parent will be required to pay tuition by a money order or cashier's check, if 2 checks are returned for insufficient funds.
3. The parent will not bring the child before sign-in time of 8:55 am and will pick up the child prior to sign-out time at 2:00 pm. The parent understands they will be charged a fee for late pick up and that repeated disregard of pick up time is grounds for dismissal from the program.
4. The parent will *immediately pick up* their child, if the child becomes ill during the day.
5. The parent will notify Little Blessings by the start of the next school day if the child contracts a contagious condition or illness.
6. The parents give permission in all emergencies for the Little Blessings staff to take measures that the staff judge to be reasonable for the health and safety of the child.
7. The parent will provide one nutritious snack, lunch with drink, one change of clothing for their child each day.
8. The parent agrees Little Blessings has the right to dismiss any child from the program if the child is unable to participate in a positive manner with group learning and play experiences.
9. The parent agrees to give *two week notice* if the child must withdraw from Little Blessings. If this notice is not given, the full month's tuition will be due.

Signature of Consenting Parent: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Little Blessings Director: \_\_\_\_\_ Date: \_\_\_\_\_

2021 – 2022 Little Blessings Registration Form

Child's Full Name: \_\_\_\_\_ Sex M \_\_\_ F \_\_\_

Name Child is called: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Phone : \_\_\_\_\_ **Age on September 1, 2021** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please check one of the following:

Age

- Tiny Tots (18 month old to 23 month)
- Bridge Class (Two & Three-year olds)
- Early Learners ( Three's & Four's year olds)
- Pre - Kinders (Four & Five year olds)

Mother's Name: \_\_\_\_\_ Fathers Name: \_\_\_\_\_

Occupation : \_\_\_\_\_ Occupation : \_\_\_\_\_

Cell Phone : \_\_\_\_\_ Cell Phone : \_\_\_\_\_

Work Phone : \_\_\_\_\_ Work Phone : \_\_\_\_\_

Please list all other persons that will be picking up child other than parents:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

DL# \_\_\_\_\_ DL# \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

DL# \_\_\_\_\_ DL# \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Person(s) to be called in case of emergency and parents cannot be reached:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone : \_\_\_\_\_

**Password for emergency release (4-7 letter/numbers)** \_\_\_\_\_

Child's Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Hospital (In case of emergency): \_\_\_\_\_

Name and ages of siblings:

\_\_\_\_\_

Does family belong to a church? \_\_\_\_\_ If yes, where? \_\_\_\_\_

Please tell us of any special needs or understandings that might help us with your child:

\_\_\_\_\_

\_\_\_\_\_

List any allergies or special medical problems or restrictions:

\_\_\_\_\_

\_\_\_\_\_

How did you hear about our program? \_\_\_\_\_

Were you referred to us by someone who attends Little Blessings? \_\_\_\_\_

What is their name and child's name: \_\_\_\_\_

*A \$50 non-refundable registration fee is due at time of registration. Please make checks payable to **Little Blessings** and return to Saginaw United Methodist Church, 209 Bluebonnet St., Saginaw, TX 76179. Supply fee of \$100. 1/2 due by first day of class or can pay in full. Please note: this may be paid in increments throughout the summer. **Immunization record required** for each child by first day of class.*